Piedmont Board of Trustees

October 2, 2012

Unapproved Meeting Minutes

The Regular meeting of the Piedmont Board of Trustees was called to order at­­­­­­ 7:30 p.m. on Tuesday, October 2, 2012, beginning with the Pledge of Allegiance.

In Attendance: Phil Anderson, Jeff Kottwitz, Jack Parks & Jim Runyan

Absent: Kim Plymate

-The Regular Meeting Minutes from September 18, 2012 were read. Runyan made **Motion** to accept the Minutes, **Seconded** by Parks. Runyan & Parks rescinded Motion & 2nd to make a correction, then Runyan made **Motion, Seconded** by Parks to approve minutes as corrected. All voted “Aye”. **Motion carried**.

-No one was present about the Gould clean-up. Someone from the Board will go talk to him about the progress.

-Finance Report: Construction Account: Parks made **Motion, Seconded** by Kottwitz to approve to pay the bills. All voted “Aye”. **Motion carried.** Regular Account: Runyan made **Motion, Seconded** by Parks to pay the bills. All voted “Aye”. **Motion carried.** Bills paid:

Construction Account-HD Supply-water service parts $427.28; Classgaard Services-water $5,143.50; Bartlett & West- Phase 2 $24,952.54 & $1,067.90. Regular Account-SD Municipal League-Anderson/Annual Conference $115.00; Mastercard-Office supplies $189.39; Rushmore Office-Office & Library supplies $419.32; All Seasons Property-Aug mowing & trimming $275.00; Jane Abernathy-library supplies $105.52; Wires R Us-air conditioner wiring $700.60; Knology $140.16; Foothill Monthly-library advertising $156.75. Payroll- Librarian $836.91; Contract Operator $200.00; Finance Officer $981.57; Planning & Zoning $84.92; Board of Trustees $169.83.

-Library report: No Report

-Park report: Meeting has been changed to the 2nd Wed. of each month at 6:00 p.m. and the Park Board is looking for a new Member.

-Street Maintenance: Mag water will be put down on Chestnut & 5th on Friday at the cost of about $740.00. There was discussion about hard surfacing the Bus Route and culvert in the right of way on 5th street, but no decisions were made. Discussion and decision to use excess dirt and culverts that we have and complete 3rd Street by the school. Chairman Anderson has left a message with contact in the County about the plans for the plan for the State Service Road.

-Planning & Zoning: T. Seaman was here from the DOT and the Bike Path and future Bridge enclosure was discussed. They also discussed concerns about the Big Trucks pulling out of Conoco.

-Water Plan: Project is going well and restoration is great. Easements are being signed and Ringgaard has been great to work with. Hookup deadline and billing start date was discussed. Runyan made **Motion** that billing starts 30 days after Meter is picked up for installation or the next full bill cycle. **Withdrew**. Runyan made **Motion** that the billing cycle starts the 1st day of every month. **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.** Runyan made **Motion, Seconded** by Kottwitz that 1st billing will be at the end of the 1st billing cycle after the Meter is picked up. All voted “Aye”. **Motion carried.**  Runyan made **Motion** that all citizens with a curb stop will be billed 90 days after substantial completion of Phase 2. **Seconded** by Kottwitz. Weather should not impact installation. All voted “Aye”. **Motion carried.** Runyan made **Motion, Seconded** by Parks that an informational letter will be going out with the Newsletter telling the public what the next step is. All voted “Aye”. **Motion carried.** After some discussion, **Motion** was made by Runyan to name Kottwitz to be the person to inspect new installs at $20.00 per inspection. Parks **Seconded.** All voted “Aye”. **Motion carried.** – Discussion about using QuickBooks Pro for current billing with the possibility of compensation to Ty Evans for helping to set up the Spread Sheet. The Reader could probably be downloaded into Excel. Runyan made **Motion, Seconded** by Parks that we utilize the QuickBooks Pro that we currently have and take another look at it at a later date. All voted “Aye”. **Motion carried.** – Discussion about process for hookups and inspection. Sarastan citizens would like to use same meter pits for city water and well water. It was decided that because there is no way to cross contaminate that it shouldn’t be a problem. – Discussion about Trail West was moved to later in the meeting in Executive Session. – Discussed the probability of renting a chipper for branches from Phase 2 in the Spring.

-Annexation: deferred to next meeting.

-Old Business: None

-New Business: None

-Public Comment: Mike Lee reported that subcontractors came onto his property to bore under the road with no prior notice and far onto his property, damaging property. The Board promised to talk to the contractor and make him whole.

-Executive Session: Parks made **Motion, Seconded** by Kottwitz to go into Executive Session after a 5 minute break. All voted “Aye”. **Motion carried.** 9:53 p.m. 10:40 p.m. Parks made **Motion, Seconded** by Runyan to come out of Executive Session. All voted “Aye”. **Motion carried.** City dirt will be directed to be moved from County citizen’s property. Runyan made **Motion, Seconded** by Parks that the Unauthorized Approach issue will be dealt with and disposed of at the meeting on the 16th. All voted “Aye”. **Motion carried.** – Parks made **Motion, Seconded** by Runyan that engineer can pursue further talks with Trail West concerning the water. All voted “Aye”. **Motion carried.**

-Being no other business: Parks made **Motion** to adjourn the meeting, **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.** Meeting Adjourned at 10:50 p.m.

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Philip C. Anderson, President Diana L. Evans

Piedmont Board of Trustees Finance Office

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