Piedmont Board of Trustees

September 16, 2014

Unapproved Meeting Minutes

1. The Regular meeting of the Piedmont Board of Trustees was called to order at­­­­­­ 7:30 p.m. on Tuesday, September 16, 2014, beginning with the Pledge of Allegiance. In Attendance: Phil Anderson, Jack Parks, Jim Runyan & Jeff Kottwitz. Absent: Dave Murphy.
2. The Regular Meeting Minutes from September 2, 2014, were read. Runyan made **Motion** to approve the Minutes, **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.** The Minutes from the Special Meeting on September 9, 2014 were read. Parks made **Motion, Seconded** by Kottwitz to approve the Minutes. All voted “Aye”. **Motion carried.**
3. Finance: Runyan made **Motion, Seconded** by Kottwitz, to approve all bills. All voted “Aye”. **Motion carried.** Bills Paid: SDML-Annual Conference $400.00, Meade County Register of Deeds-filing fee $90.00, Dept. of Treasury $948.32, Black Hawk Water $1,938.25, RC Journal-August publishing $139.34, MDU $16.35, RR Waste Solutions $55.66, Mastercard-city supplies & library $492.91, Gunderson, Palmer, Nelson & Ashmore-attorney $2,176.80, SDPAA-vehicle coverage $366.60, Donna Denker & Assoc.- accounting $101.00, Casey Peterson & Assoc.-2013 Audit $1,285.14, South Dakota One Call $47.60, Jims Private Utility Locate $68.90, HD Waterworks-parts $592.09, Northwest Pipe-parts $21.10, Summit Signs-street & stop signs $429.50, Swenson Plumbing-sprinkler system $500.00, A Royal Flush-porta toilets $100.00, All Seasons Property Care-mowing $555.00, Diana Evans-postage & supplies $291.30. – Runyan made **Motion, Seconded** by Parks to defer the 2nd Reading of Ordinance 2014-06 2015 Budget to the Special Meeting on Tuesday, September 23rd at 8:30 p.m. All voted “Aye”. **Motion carried.**
4. Library: Spaghetti Fundraiser will be Saturday, Sept. 20th at the American Legion from 5-7 p.m. Book donations from the Base keep coming in. There will be a Book Sale the 2nd week of November.
5. Park: Fall Festival will be Sept 20th from 9-2. The Park Board will submit their budget at the Planning Meeting on the 23rd. The Sprinkler system is complete. Runyan made **Motion, Seconded** by Parks to approve to pay the bill to Greenscape for $17,800.12 for the Sprinkler system. All voted “Aye”. **Motion carried.**
6. Planning & Zoning: No report. After looking at the agreement with Codeworks for building inspections there was a question. Runyan made **Motion** to defer signing the agreement to the Special Meeting on September 23, 2014 at 8:30p.m. **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.**
7. Streets: Some rut maintenance was done in alley by Sawtooth Saloon. It was reported that it is time to get gravel for the sander, but then there was a discussion about sand vs. gravel and then about inside storage. Parks gave his snow removal plan, which was discussed and decided to check on the price of a blower for the tractor. Landscape rake is being looked at for $850.00 but will try it out first to see if it will do what we need. – No news on the drainage study at this time, but a phone call will be made to check on it.
8. Water System: It was reported that TrailWest has a meter reader so it will be checked on to see if it is the same as ours and a deal can be made to purchase it. More blue flags will be ordered to mark the water boxes and hydrants will be exercised. Rapid Construction was in the pit on Grandview last night but attempts to fix still are not working. Continuing to look into a fix. – City of Avon is interested in the meter pits. – Contract Operator was suggested to have Kottwitz just work as an Employee of the City. He can earn up to $5,000.00 and still be on the Board. Evans will send Powles an email.
9. Old Business: Work Orders were gone over. – There was discussion about the Fogelman culvert. Runyan made **Motion** to have Counsel send a letter requesting explanation of unauthorized approach. **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.**
10. New Business: Murphy’s resignation letter was read. Parks made **Motion** to accept the resignation with great sorrow, **Seconded** by Kottwitz. All voted “aye”. **Motion carried.** Something will be put in Newsletter about needing a Trustee until election. **Resolution 2014 -12 Resolution CONTRACTING FOR LEGAL SERVICES**

**WHEREAS**, the City of Piedmont has identified a need for legal services and attorneys to act as general counsel for the City representing it in meetings, contract negotiations, prosecutions, enforcement proceedings and acting as general counsel; and

**WHEREAS**, the law firm of Gunderson Palmer Nelson and Ashmore has been counsel for the City and will agree to maintain its past rates;

**THEREFORE**, **BE IT RESOLVED** that the law firm of Gunderson Palmer Nelson and Ashmore shall continue as counsel of the City at the previous contacted rates.

Dated this 16th day of September, 2014. – Parks made **Motion, Seconded** by Runyan to approve the Resolution. All voted “Aye”. **Motion carried.**

1. Public Comment: New billboard signs near Summerset were brought up.
2. Executive Session: Parks made **Motion, Seconded** by Kottwitz to go into Executive Session. All voted “Aye”. **Motion carried.** 9:20 p.m. – Runyan made **Motion, Seconded** by Kottwitz to come out of Executive Session. 10:10 p.m. – Runyan made **Motion; Seconded** by Kottwitz that the Board needs to establish performance reviews, including position descriptions, for all employees. All voted “Aye”. **Motion carried.**
3. Being there was no other business; Kottwitz made **Motion, Seconded** by Parks to adjourn the meeting. All voted “Aye”. **Meeting adjourned.** 10:15p.m.

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Philip C. Anderson, President Diana L. Evans

Piedmont Board of Trustees Finance Officer

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