

Piedmont Board of Trustees

November 19, 2019

Unapproved Regular Meeting Minutes

- 1) The Meeting of the Piedmont Board of Trustees was called to order at 6:30 p.m. on Tuesday, November 19, 2019, beginning with the Pledge of Allegiance. In Attendance: Jack Parks, Scott Toothman, Phil Anderson, Steve Heilman & Phil Aitken.
- 2) Minutes: a) Aitken made **Motion, Seconded** by Toothman to approve the Minutes of the Regular Meeting on November 5, 2019. All voted "Aye". **Motion carried.**
- 3) Planning & Zoning: a) Stearns Building Permit: recommended approval with the stipulations of 2 exit doors, fireproof wall between structure and new room, keep in touch with the Building inspector, and submit the correct value of the addition.  
b) Matthew Building Permit/Variance: was not present at the meeting. c) Bestgen Plat: will annex into the City, Baseline will draw up the plat. d) Evans Patio Roof: re-roofing patio. Will submit permit application at the next Planning & Zoning meeting.
- 4) Public Safety: a) No Report.
- 5) Library: a) Book Sale will be Jan. 28-Feb. 1 with set up on the 27<sup>th</sup>. Library Christmas Party will be Dec. 15<sup>th</sup> at 2:00 in the Library. The Library asked if they could have their own Credit Card to place their Book and supply orders. Toothman made **Motion, Seconded** by Parks to approve a Library credit card. All voted "Aye". **Motion carried.**
- 6) Park: a) The Christmas tree from Vision Piedmont has been approved and will be planted on the corner by the sign soon. b) Diana will inventory all the Christmas decorations and have Vision Piedmont sign for what they take to put up. Kyle will take the decorations down.
- 7) Street Maintenance: a) Pot holes are filled as needed. Back room has been being cleaned up and new Stop signs should be up next week with Children Playing signs all around the Park.
- 8) Water: a) The City is on the State Water Plan. Mary Jean read water meters on Tuesday. After short discussion, the office was directed to buy the Water Distribution book.
- 9) Wastewater: a) No Report.
- 10) Finance: a) Toothman made **Motion** to approve the bills, **Seconded** by Parks. All voted "Aye". **Motion carried.** Bills Paid: Merchant Bank-credit card machine fee \$.88, \$.37, \$7.79, \$.23. US Treasury \$1,544.12 BH Energy \$404.19, Diana Evans-office supplies \$33.07, BH Pioneer \$127.98, Casey Peterson & Assoc.-2018 Audit \$14,841.45, Donna Denker & Assoc.-accounting \$780.67, Gunderson, Palmer, Nelson & Ashmore \$1,730.50, Kieffer Sanitation \$93.75, MDU \$102.13, Megan Eggers-Library program supplies \$117.10, O'Reilly Auto Parts \$9.30, Phil Aitken-mileage to Pierre & Aberdeen \$444.36, SD Governmental Finance Officers Association-2020 Dues \$70.00, SD Municipal Street Maintenance Assoc.-2020 Dues \$35.00, SD Municipal League-2020 Dues \$467.69, SD One Call \$12.60, Summit Signs-posts and Children at Play signs \$378.00, Vast Broadband \$218.16. b) Discussed that if because of snow or water emergency what to do with over 40 hours a week. Will look into a policy, but until then, It would run 40 hours per week, running Monday to Sunday with time and a half if over 40. Also discussed changing payroll to be once every other week instead of once a month. c) Aitken made **Motion, Seconded** by Toothman to accept Ordinance 2019-06 Amended 2020 Budget as 1<sup>st</sup> Reading. All voted "Aye". **Motion carried.**

- 11)** Old Business: Heilman told about the Discussion with Trail West about annexation. Also discussed annexation going North and that of the Bestgen property.
- 12)** New Business: a) Sam Abernathy submitted a proposal for It services for the City Office and Library. Anderson made **Motion** to accept the proposal, **Seconded** by Aitken. All voted "Aye". **Motion carried.** b) Anderson made **Motion, Seconded** by Toothman to declare the 2 window air conditioners in the back room as excess and sell for \$10 each. All voted "Aye". **Motion carried.** c) no task orders d) Discussed having Vision Piedmont add a disclaimer to all advertising so public knows it is not a City sponsored event.
- 13)** Public Comment: none
- 14)** Executive Session: No Need
- 15)** Being there was no other business, Anderson made **Motion** to adjourn the meeting, **Seconded** by Parks. All voted "Aye". **Meeting adjourned.** 8:17 p.m.

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Steve Heilman, President  
Piedmont Board of Trustees

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Diana L. Evans  
Finance Office

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