Piedmont Board of Trustees

August 6, 2013

Unapproved Meeting Minutes

The Regular meeting of the Piedmont Board of Trustees was called to order at­­­­­­ 7:30 p.m. on Tuesday, August 6, 2013, beginning with the Pledge of Allegiance.

In Attendance: Phil Anderson, Jack Parks, Jeff Kottwitz & Dave Murphy.

Absent: Jim Runyan

-The Minutes from the Public Hearing for Zoning Ordinance were read. Murphy made **Motion, Seconded** by Parks to approve the Minutes as read. All voted “Aye”. **Motion carried.**

-The Regular Meeting Minutes from July 16, 2013 were read. Kottwitz made **Motion** to approve Minutes as printed, **Seconded** by Murphy. All voted “Aye”. **Motion carried.**

-Finance Report: Kottwitz made **Motion** to approve the bills from the Regular Account, **Seconded** by Murphy. All voted “Aye”. **Motion carried.** Bills Paid: Meade Co. Register of Deeds(annexations) $60.00, SD Dept. of Revenue(1/2 Malt Lic. fee)$150.00, SD Dept of Labor(taxes)$134.05, Ace Steel & Recycle(culvert bands)$68.54, BH Council of Local Gov.(Zoning & Sub. Ord.)$5,000.00, BHPower $245.72, Brosz Engineering (Main St.) $1,500.00, Casey Peterson & Assoc.(audit)$5,300.00, MDU $16.08, MasterCard(office supplies books)$453.04, Pete Lein & Son’s(landscape blocks)$1,155.00, Print Mark-et(Park)$100.00, WOW $140.25. Independent Contractors: Robert Powles (water)$200.00 & Susan Heffelfinger(library)$400.00. Payroll: Planning & Zoning $83.11, Librarian $807.56, Park $117.74, Finance Officer $1,322.52, Board of Trustees $184.70.—Kottwitz made **Motion** to approve the bills from the Construction Account, **Seconded** Parks. All voted “Aye”. **Motion carried.** Bills Paid: Midcontinent Testing (water tests)$534.00, BHPower(water pumps)$110.06, HD Waterworks(parts)$13.92, Northwest Pipe(parts)$652.08.

-Anderson recognized Mayor Mandas from Summerset.

Budget was briefly discussed. –The Board is thinking about pay raises but want some input from the public before making that decision. –Discussion about a need for a lockbox/safe. Parks made **Motion** to approve the purchase, not to exceed $1,000.00, **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.** Murphy will check prices at Menards and get back to Evans.—After discussion about a Bond Rider being needed for the Finance Officer, Kottwitz made **Motion, Seconded** by Murphy to direct Finance Officer to contact Public Assurance Alliance and get bond for $15,000.00. All voted “Aye”. **Motion carried.**

-Library report: Summer reading program had 105 active participants. Teen night was successful and will be held once a month. Had good paper coverage. Black Hills Knowledge Network site is going very well, lots of information. Artist of the month is Terry Haskell and reception will be held Saturday, August 17th. August 23rd will be a Back to School Party. September 15 will be the one Book South Dakota author & celebrating the finish of Piedmonts water Project.

-Park report: Discussed how terms on the Board would work. Farmers Market is every Thursday. People are showing up but not many vendors yet. Movie in the Park-Lion King on the 16th at Dusk. Fall Festival Sept. 21st.

-Street Maintenance: Street work continues to be done. Discussion about need for Stop Signs on Walnut. Murphy made **Motion, Seconded** Parks to put 2 Stop Signs on 3rd & Walnut. Kottwitz **Opposed** until further review. More discussion was held. Murphy voted “Aye” Parks & Kottwitz voted “Nay”. Subject up for further review. –Still looking for someone to mow some ditches. Someone will contact our mowing contractors and Murphy will look at his list of contractors.

-Planning & Zoning: Attorney recommended that Ordinance 2013-03 Piedmont Zoning Ordinance 2nd reading be scheduled until September 3rd meeting so that it can be approved with the Subdivision Ordinance. Parks made **Motion,** Murphy **Seconded.** All voted “Aye”. **Motion carried.** Safe Routes to Schools was discussed.

-Water System: Engineer was not present. It was discussed that there are leak issues with Trail West that need to be addressed before we take over that system. Parks made **Motion, Seconded** by Murphy, to approve Kottwitz going to a PRV Class today in Ft. Pierre. All voted “Aye”. **Motion carried.** –Hookups for Cottons were discussed. – Late fees need to be charged on water bills per Ordinance.—Kottwitz presented a curb stop locator to find curb stops and corner markers. After discussion, Parks made **Motion, Seconded** by Murphy to purchase a bit better one for $819.95. All voted “Aye”. **Motion carried.** –Contract Operators Agreement will be discussed at next meeting.

-Old Business: Ordinance 2013-04 An Ordinance Adopting a Cable Services Regulatory Ordinance by Adopting a New Title 21 of the Piedmont Municipal Code was up for 2nd reading. It was briefly discussed and Parks made **Motion** to defer to the next meeting. **Seconded** by Kottwitz. All voted “Aye”. **Motion carried.** – The Board has questions about the Independent Contractor Agreement and the Employment Agreement so these were deferred to the next meeting.

-New Business: Designation of official City newspaper was discussed. Evans will do a price check and report back to Board. – The Board gave approval to use City Hall for Septic Systems Basics class to be held August 13th.

-Public Comment: None

-Executive Session: Parks made **Motion, Seconded** by Murphy to go into Executive Session after a 5 minute break. All voted “Aye” **Motion carried.** -9:20p.m. –Parks made **Motion, Seconded** by Murphy to come out of Executive Session. All voted “Aye”. **Motion carried.**

Being there was no other business to attend to; Parks made **Motion, Seconded** by Murphy to adjourn the meeting. All voted “Aye”. **Meeting adjourned.** 9:45p.m.

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Philip C. Anderson, President Diana L. Evans

Piedmont Board of Trustees Finance Officer

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